



COUNTY OF SAN DIEGO

Ernest J. Dronenburg, Jr.
ASSESSOR/RECORDER/COUNTY CLERK

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ASSESSOR'S OFFICE
1600 PACIFIC HIGHWAY, SUITE 103
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RECORDER/COUNTY CLERK'S OFFICE
1600 PACIFIC HIGHWAY, SUITE 260
P.O. BOX 121750, SAN DIEGO, CA 92112-1750
(619) 237-0502 • FAX (619) 557-4155

Recorder/County Clerk Mail Processing Status

Due to the high volume of mail received on a regular basis, our office is unable to confirm individual receipt of requests submitted by mail.

As of _____, our current mail processing times are as follows:

The Recorder/County Clerk's Office is currently processing:

Birth/Death/Marriage certificate requests received as of _____

Fictitious Business Name Statement filings received as of _____

Regular recording mail received as of _____

Recordable documents with a statutory recording time frame

are processed within 2 business days of when it is received.*

*Applies to full reconveyance or certificate of discharge, pursuant to Civil Code section 2941(c).