



# COUNTY OF SAN DIEGO

ERNEST J. DRONENBURG, JR.  
ASSESSOR/RECORDER/COUNTY CLERK

www.sdarcc.com



### ASSESSOR'S OFFICE

1600 PACIFIC HIGHWAY, SUITE 103  
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### RECORDER/COUNTY CLERK'S OFFICE

1600 PACIFIC HIGHWAY, SUITE 260  
P.O. BOX 121750, SAN DIEGO, CA 92112-1750  
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**INDIVIDUAL CERTIFICATE OF REGISTRATION  
AS AN UNLAWFUL DETAINER ASSISTANT  
(Section 6402-6407, Business & Professions Code)**

#### FEE SCHEDULE

- Registration Filing: \$175.00
- Filing Bond: \$7.00
- Recording Bond: \$15.00 (1<sup>st</sup> page)/ \$3.00 (additional pages)
- Identification Card: \$10.00 (card)/ \$10.00 (if photo required)
- Photograph Info: One 1" x 1" for each Individual registrant
- NO PASSPORT PHOTOS**
- Surety Bond Info: \$25,000 Bond or cash in lieu of

#### [FOR OFFICE USE ONLY]

- UDA No. : \_\_\_\_\_
- UDA Exp. Date: \_\_\_\_\_
- Date Filed: \_\_\_\_\_
- Bond No. : \_\_\_\_\_
- Surety Co. : \_\_\_\_\_

#### RENEWAL REGISTRATIONS

- Effective Date: \_\_\_\_\_
- Renewal Date: \_\_\_\_\_

Completely fill in all personal information requested in Part A. Check each applicable box in parts B-E and provide information as requested for each box that is checked. Attach legible copies of all documents requested for each box that is checked (attach certified copies and original documents as specified).

#### A. PERSONAL INFORMATION

REGISTRANT(S) NAME	DOB	MAILING ADDRESS, CITY, STATE, ZIP	IDENTIFICATION

#### B. RENEWAL OF REGISTRATION

To be eligible to renew registration, the registrant shall complete 15 hours of continuing legal education courses, which meet the requirements of Business & Professions Code Section 6070, during the two-year period preceding renewal.

I have completed the legal education courses required by Business & Professions Code Section 6402.2.

#### C. CIVIL JUDGEMENT

1. Have you been held liable in a final judgment or a stipulated judgment entered in a civil action that alleged fraud, use of an untrue or misleading representation, or use of an unfair, unlawful or deceptive business practice?

YES (attach certified copy of each judgment)  NO

2. Have you had a civil judgment entered against you in an action arising out of your negligent, reckless or willful failure to properly perform your obligation as a legal document assistant or an unlawful detainer assistant?

YES (attach certified copy of each judgment)  NO

**D. CRIMINAL CONVICTION (NOTE: Conviction means a plea or verdict of guilty or a conviction following a plea of nolo contendere. Any conviction dismissed under Penal Code Section 1203.4 must be included).**

1. Have you been convicted of a felony?

YES (attach certified copy of each conviction or disposition)  NO

2. Have you been convicted of a misdemeanor unlawful practice of law or contempt of the authority of a court under Business and Professions Code § 6126 or § 6127?

YES (attach certified copy of each conviction or disposition)  NO

3. Have you been convicted of a misdemeanor violation of the provisions on legal document assistants and unlawful detainer assistants at Business and Professions Code § 6400- 6416?

YES (attach certified copy of each conviction or disposition)  NO

**E. REVOCATION OF REGISTRATION/ DISBARMENT OR SUSPENSION**

1. Have you had registration as a legal document assistant or an unlawful detainer assistant revoked by a County Clerk under Business and Professions Code § 6413?

YES (attach certified copy of each revocation)  NO

**I, the undersigned, declare under penalty of perjury under the laws of the State of California, the information on this application and all accompanying documents to be true and correct. I further declare that I am not currently disbarred or suspended from the practice of law pursuant to Business & Professions Code Section 6100-6117.**

Executed at \_\_\_\_\_ by \_\_\_\_\_  
Place Date Signature