



ERNEST J. DRONENBURG JR., ASSESSOR
 INSTITUTIONAL EXEMPTIONS
 1600 PACIFIC HWY., SUITE 103
 SAN DIEGO, CA 92101
 TELEPHONE: (619) 531-5763



2017 PROPERTY USE REPORT

This is not an exemption claim form. Filing a Property Use Report alone will not make a property eligible for exemption. Property Use Reports should be filed along with any other form(s) necessary to qualify a property for exemption.

If your organization was not the only user of this property as of January 1, 2017, or if the property was offered for special events as of January 1, 2017, you must complete this Property Use Report. If other persons or organizations are no longer using this property as of January 1, 2017, identify the persons or organizations and the date they vacated the property. If the property was used exclusively only by your organization as of January 1, 2017, you do not need to complete this form. Please note: if there is a cell telephone tower or antenna on the property, please indicate and include a copy of the lease.

NAME OF CLAIMING ORGANIZATION:

ASSESSOR'S PARCEL NO(S):

Persons or Organizations other than claiming organization using the property as of January 1, 2017. <i>(If applicable - dd/mm/yyyy vacated)</i>	Size of area used. (Sq. Ft.)	Type of activities (e.g. meetings, counseling, fundraising, weddings, etc.).	Was property used more than one time each week?	Number of days or frequency the property was used in calendar year 2016.	Fee paid for use of the property.
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

(Please list additional users on reverse)

I certify under penalty of perjury under the laws of the State of California that all information hereon is true, correct, and complete to the best of my knowledge and belief.

Signature of Person Making Claim

Title

Printed Name of Person Making

Telephone Number

Date

